PHIRST
(Population Health Investing in Research Students’ Training)

HIGHER DEGREE BY RESEARCH FUNDING SCHEME
APPLICATION FORM

Closing date for ROUND 1 Applications: Friday 2nd May, 2014
Closing date for ROUND 2 Applications: Friday 3rd October, 2014

Applicant Details (please print clearly)

Title: ___________________ Surname: ___________________ Given Name(s): ___________________
Student Email Address: ________________________________________________________________
Student Number: __________________________

Research Higher Degree Course Details

Please indicate which Research Higher Degree Course you are currently enrolled in:

☐ Doctor of Philosophy ☐ Master of Philosophy (MPhil)

Thesis title (or research topic): _______________________________________________________

Month and Year Candidature commenced: Month □ □ Year □ □ □ □ □ □
Expected thesis submission date: Day □ □ Month □ □ Year □ □ □ □ □ □

Enrolment load: ☐ Full-time ☐ Part-time
Employment status: ☐ Waged ☐ Unwaged ☐ Scholarship holder

Please indicate any scholarship/studentships which you have received while enrolled in this course
__________________________________________________________

Name of Principal Supervisor: _______________________________________________________
Centre: __________________________________________________________________________

Ethics Approval

☐ In preparation
☐ Pending
☐ Approved (please provide evidence of approval)
☐ Other: ____________________________________________________________
Purpose of the Application

What is the main purpose of this application (tick one that applies):

- [ ] Attendance and presentation at a conference
- [ ] Equipment and supplies
- [ ] Fieldwork expenses
- [ ] Other (please specify): ______________________________________________________

Briefly summarise what you are seeking support for (max 300 words)
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If your application is successful, how do you anticipate this funding will benefit your research project?
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Budget

Do you have access to any external/other sources of funding for the research degree that is the subject of this application? [ ] Yes  [ ] No

If YES, please specify the type and amount of funding available: ______________________________________________________

Provide a budget of the expenses (within the maximum amount allowed) you are applying for in the table below:

<table>
<thead>
<tr>
<th>Costs</th>
<th>Total cost</th>
<th>Amount received from other sources</th>
<th>Amount requested in this application</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conference registration</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accommodation</td>
<td></td>
<td></td>
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<tr>
<td>Travel</td>
<td></td>
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<td></td>
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<tr>
<td>Equipment</td>
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<tr>
<td>Other (specify)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL COSTS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please ATTACH detailed justification for each of the items requested in this table, and information on any amounts received.
Have you requested funding for any of these expenses from another source, where the outcome is not yet determined?  ☐ Yes  ☐ No

If YES please state source: __________________________________________________________

When do you expect to know the outcome? ___________________________________________

**Attachments**

Please indicate which of the following are relevant to your application (you **MUST** attach supporting documentation)

- ☐ conference details, including registration and accommodation costs (eg. registration form, etc)
- ☐ written quotation for cheapest airfare/mode of transport
- ☐ copy of abstract submitted to conference
- ☐ confirmation of acceptance of abstract (if received)
- ☐ copies of letter or invitation to visit
- ☐ quotations for equipment etc
- ☐ other relevant documents (please specify)

**Previous Sources of Funding**

Please detail ALL previous and current sources of funding or other types of support you have received during your candidature (include dates, amounts and details of source):

________________________________________________________________________

________________________________________________________________________

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________________________________________________________________________

How does this application differ from previously funded applications?

________________________________________________________________________

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**Supervisor Endorsement**

To be completed by the Principal Supervisor:

I support this application and confirm that, to the best of my knowledge, it is compliant with the funding rules:

Name of Principal Supervisor (Please Print): _______________________________________

Signature: _______________________________ Date: _______________________________

Centre/Unit/Location: _______________________________
Student Declaration and Signature

I have read the Melbourne School of Population Health Higher Degree by Research Funding Scheme (PHIRST) Guidelines. I understand that:
- Application for funding under the PHIRST grant scheme is competitive,
- The amount awarded may be less than the amount applied for,
- Applications for funding outside the guidelines, or determined in the opinion of the Higher Degree Research Training Committee to be outside the guidelines, and applications not endorsed by the principal supervisor, will not be considered.

I also understand I will have to supply receipts or other evidence of spending and, if I am awarded funding under this scheme I must use the funds within 12 months of their being awarded and submit a written report within 6 months of expending the funds awarded.

Name of Applicant (Please Print): 

Signature: ___________________________ Date: ___________________________

Please return your completed application form and all supporting documentation to:

Academic Programs Office
Melbourne School of Population Health
Level 4, 207 Bouverie Street
The University of Melbourne
Victoria 3010.

The University's Privacy Policy can be viewed at:
This website provides detailed information about the contact details, complaints procedures and other aspects of the University's privacy regime.

Please note CLOSING DATES for applications:

Closing date for ROUND 1 Applications: Friday 2nd May 2014
Closing date for ROUND 2 Applications: Friday 3rd October, 2014

APPLICATIONS WITHOUT YOUR PRINCIPAL SUPERVISOR'S SUPPORT, REQUESTING FUNDS IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT OR LATE APPLICATIONS WILL NOT BE CONSIDERED